

## BTQG Board of Directors October 13, 2025, Meeting Minutes

**Location:** Appletree Quilting Center

**Present:** Mindy Smith, Mona Stevenson, Marilyn Beissenherz, Martha Eberhard, Kitty Peer, Janet Sapp, Maggie Walter, Janet Hollandsworth, Barb Nixon

**Absent:** Donna Puleo, Glenda Moum, Jim Reese, Kat Reese, Anna Mary Hughes

Mindy called the meeting to order at 10:02 am.

### Officers' Reports

**Secretary** – Janet Sapp - Janet presented the minutes from the September 8, 2025, meeting. Minutes were approved by acclamation.

**Treasurer's Report** – Martha Eberhard - Martha presented September 2025, treasurer's report. She reported there are currently 141 paid members. The Administrative budget is depleted due to unexpected expenses for insurance and lease deposit. The insurance payment will be included in the annual budget in the future. The treasurer's report was approved by acclamation.

**Vice CEO** – Donna Puleo – (absent) no report

**Past CEO** - Maggie Walter – no report

**Day President** – Mona Stevenson – Nothing to report – but did say she plans to pass around a sign-up sheet to prepare for the December meeting and plans to order soup from Olive Garden.

**Starlight President** – Marilyn Beissenherz – Nothing to report. She plans to start planning the December meeting and welcomes any suggestions.

**Chapter Programs** – Jim Reese – (absent) no report

**Membership** – Martha Eberhard reported for Kat Reece (absent) – 54 present at Thursday night's meeting, with 9 guests and 1 new member. Day Chapter had 48 present, with 2 guests and 2 new members.

**Library** – Anna Mary Hughes – (absent) no report. Maggie did report that they continue to work on library inventory.

**Service Projects** – Kitty Peer – Kitty visited with Ellis Fischel Cancer Center, and they would love to have lap quilts for individual gifts that patients can take home with them. Kitty has given service project updates at the last two chapter meetings and has given 3 quilts to Sleep in Heavenly Peace. She is taking photos of the quilts donated as a record.

**Quilt Show** – Martha Eberhard – All committee positions are filled with a couple of people taking on two roles. Dates are set for October 23-24, 2026, and the theme is Freedom of Expression. They are currently looking at two locations for the show and should have the location finalized by next month.

**Newsletter** – Glenda Moum (absent) – Reminder, articles are due on Wednesday at 5:00 after Board meetings (October 15). Submit articles to [btqgnews@gmail.com](mailto:btqgnews@gmail.com).

**Website** – Janet Hollandsworth will take the information for the programs from the Membership booklet and add it to the website. Martha will provide Quilt Show information to Janet as it becomes available.

**Social Media** - Barb Nixon reported that she has had all photos that included the minor children taken down. They were not posted by us, and she explained our reluctance to post photos of minors without permission from parents or guardians.

**Assets Inventory** – Alice Leeper – absent. Mindy reported for Alice, and she has consolidated quite a bit. There is a box of templates that will be considered to add to the Marketplace at the upcoming quilt show.

**Winter Retreat** – Mindy Smith reported for the retreat committee. There are four already registered for retreat. Deadline to register is December 1 for Secret Sister portion. Deposits are due by December 1, and all final payments are due January 5, 2026.

**CEO** - Mindy Smith – Mindy reported that on Thursday evening, when Marilyn arrived, the outside doors leading into the gymnasium (meeting room) were unlocked, all the lights were on, and covers for the electrical receptacles were lined up on the bar between the meeting room and the kitchen. The Guild's tub of speaker table equipment is missing. She reported this to Claire, the office manager at the church. Claire will contact the group who had the room prior to our meeting Thursday to see if they have the tote of equipment. This brought up the discussion about having the space to lock items in the cabinets. Anna Mary Hughes continues to inventory the library. There was much discussion about the library and Mindy asked us to wait until Anna Mary is back to discuss it further.

Mindy asked the board members to consider cancelling the December board meeting as has been done in the past.

There was discussion on how long different offices need to keep information, i.e. chapter president notebooks, treasurer records, minutes, etc.

Mindy read a note from Boo Kula noting her dissatisfaction with the guest speaker's class on applique. The speaker, Missy Carpenter, had to leave earlier than anticipated. She was to oversee the class from 9:00-4:00 on both Friday and Saturday. She had to leave by 1:30 on Saturday due to an error she made in scheduling. Her fee for teaching the class was reduced to compensate for early departure, which turned out to be 2:30-3:00 on Saturday, shortening her class by 1.5 to 1 hour.

**Next meeting** – 10:00 am 11/10/25 at the Appletree Quilt Store.

**Adjournment** – 10:55